



Goatstown Stillorgan  
Educate Together  
National School

Principal: Diane Devereux  
Grafton House, Ballymoss Road,  
Sandyford Industrial Estate,  
D18 P274

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Roll No: 20523U

**Board of Management Meeting  
Agreed Report**

Venue	Goatstown/Stillorgan ETNS, Grafton House, Ballymoss Road, D18P274.		
Date of Meeting	Monday 10/02/2020		
Due to Attend(initials)	RF; SMcM; FT; DD		
Apologies			
Time Allocated	16:40 to 18:40		
Start Time	16:40	Finish time	18:15

Issue	Decision/Action:
BOM Officer Roles	Diane – School Principal and Secretary Farrah – Parent representative and recording secretary Roisin – Chairperson Sean – Community representative and treasurer
Charities Register	The details necessary for the charities register were submitted to Diane and she will register the school as a charity.
Principals Report	<p>Punctuality policy needs to be put in place going forward.</p> <p>An attendance report is to be created.</p> <p>15 pupils currently in junior infants, 5 more joining before June 2020, another 5 joining in Sept 2020, bringing senior infants to a total of 25 pupils.</p> <p>29 pupils accepted offers for junior infants 20/21, 23 children on the current waiting list.</p> <p>Only 1 class/stream per year, due to space restrictions.</p> <p>School Self Evaluation - Oral language will be prioritised, the majority 10 / 14 of the children in the school are EAL learners.</p> <p>No PTA at the moment, an email will be sent out to possibly form a subcommittee until June 2020, possibly to help out with fundraising and official school opening. A new PTA will be set up in Sept 2020.</p> <p>There will be an official opening of the school once the playground has been completed. The opening will either be the first week in April, or after Spring break. Local counsellors may be asked to make a guest appearance.</p> <p>Each month at the board meetings, one of the mandatory policies will be reviewed.</p>
Building updates current/permanent	Diane, Caitriona and Roisin are the key holders.



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	<p>Some radiators in the school are not working, and the electrician needs to come back to fix the light just inside the front door, this light will not switch off.</p> <p>There are no whiteboards or noticeboards throughout the school, Diane will make contact with the correct people to supply and fit same.</p>
Health & Safety Policy/Officer	<p>Diane is the health and safety officer for the school.</p> <p>A fire drill needs to be scheduled. The board agreed on the fire assembly point being outside the front of the building in the car park.</p> <p>The school is currently seeking quotes for fire alarm services. The tender process is underway.</p>
Health & Safety Concern – Traffic management	<p>The traffic system has been discussed, the board are looking into long-term solutions. For the remainder of this school year it was decided to keep the front yard as a set down area only, possibly going forward the school grounds may become a car free zone. It was suggested at the board meeting for the school to get in touch with DLR County Council, and to request a few parking spaces outside the school on the road to be zoned off as a drop off point for parents who drive their children to school. It was also suggested to collect the children from the back of the school, this issue will be revisited in the next BOM meeting.</p>
School Self Evaluation	<p>Diane had a meeting with the school self-evaluation representative during the week of 10/02/20.</p>
Admissions Policy Development	<p>All board members are to read over the admissions policy, and leave feedback by 24<sup>th</sup> Feb, prior to it being ratified at the next board meeting.</p>
Date of Next and future meetings	<p>It was agreed that we will have one board meeting every month up until June, on Monday afternoons. Next meeting will be 9<sup>th</sup> March 2020 at 4.30pm.</p>

